

SHENFIELD HIGH SCHOOL VIREMENT APPROVAL FORM

Reason for Virement:

Allocation of roll forward balance from 16/17.

Cost Centre Number	Cost Centre Description	Original Budget	*Increase /Decrease (£)	New Budget
303A	Drama Prod.	0	+ 1117	1117
304A	Music Prod.	0	+ 2508	2508
312	Social Sciences	3360	- 350	3010
318	DT + Voc Prod	0	+ 138	138
351	Bursary Fund.	18226	+ 2308	20534
354	Pupil Premium	15000	+ 1600	16600

PTO

*Please write in BLACK where values Increase, and in RED where values Decrease

Virement actioned by: K. Walker

Date: 12-9-17

Authorised
(Headteacher /
Business Manager): [Signature]

Date: 12-9-17

Authorised
(Governor): _____

Date: _____

The Business Manager must be aware of every Virement

- 0 - £10000 - Headteacher or Business Manager to authorise
- £10001 - £35000 - Virements to be referred to the Chair of the Resources Committee for authorisation
- £35000+ - To be referred to the Resources Committee
- All virements, including increases to income, are to be formally recorded
- All virements over £5,000 must be reported to the Resources Committee at the next meeting

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365	CRICKET SCHOOL	2050	+926	2976
367	O of E Award	0	+2558	2558
508	COMBINED CADET	0	+13796	13796
509	Jack Petchey	0	+343	343
552	Staffroom fund	0	+600	600
657	Capital Pipe Exp.	0	+15000	15000

PTO

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AGP 0202	Art Pitch sinking fund.	5000	+ 90000	95000
JC001	Just Giving	0	+ 360	360
SFLAC	SF LAC	4300	+ 1294	5594
SG150	School Games	240	+ 6172	6412
SG151	Sportivate	0	+ 893	893
TR907	PA - Summer camp	0	+ 403	403

PTD

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Cost Centre Number	Cost Centre Description	Original Budget	*Increase /Decrease (£)	New Budget
TR 957	YR 11 PROM 17	0	3860	3860
300	CONTINGENCY	165810	- 154057	11753

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(Headteacher /
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Date: _____

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