**SHENFIELD HIGH SCHOOL**

**Reg. No 7898905**

**Annual General Meeting**

**7th December 2017 following the Full Governing Body Meeting**

**Company Secretary – Stuart Roberts**

**Present:**

L Hedden

G Herniman

S Roberts

C Herman

R O’Hara

G Jones

K Shaunak-Hobbs

A Worth

N Purbrick

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| 1. **1. Apologies for Absence:** 2. J Swettenham |
| 1. **2. Declaration of Business Interest:** 2. None |
| **3. Minutes of the previous meeting**The minutes of the 8th December 2016 meeting were agreed as a true record and signed by the Chair of Governors |
| **4. Matters arising**  None |
| **5. Accounts for the Academy Trust for the 12 months ending 31 August**  **2017**:  The Annual report and financial statements for the year ending 31.8.2017, having already been circulated, were considered and accepted. |
| 1. **6. Annual Report:** 2. As above |
| 1. **7. Appointment of the Auditors for the Academy Year ending 31 August**   **2018:**  It was agreed to appoint MWS again as our auditors for the next financial year. |
| **8. Annual Return:**  The Annual Return will be completed and submitted to ESFA by 19th January 2018 in accordance with article 131. |
| **9. AOB**  *\*\* AOB item not discussed at the meeting but circulated and acknowledged in correspondence afterwards as follows:*  During the year Shenfield High School had a change of Company Secretary. On 20 July 2017 Karen Whordley ceased to be Company Secretary and Stuart Roberts was registered to the role. All records were updated with Companies house accordingly. |