

**SHENFIELD HIGH SCHOOL
VIREMENT APPROVAL FORM**

Reason for Virement:

To revise budgets for known expenditure changes.

Cost Centre Number	Cost Centre Description	Original Budget	*Increase /Decrease (£)	New Budget
304A	Music Production	1 559	+ 547	2 106
323	Literacy	500	+ 1 110	1 610
370	Sch. Improvement-DFC	27 569	+ 41 500	69 069
502	Catering maint.	15 000	+ 10 000	25 000
519	Prof. Fees	55 000	+ 1 600	56 600
525	Educ. Support	4 000	+ 1 750	5 750
601	Licences	12 500	+ 11 635	24 135
101	Admin Staff costs	623 135	- 780	622 355
105	Premises Staff	169 544	- 1 956	167 588
108	Teachers	3 561 899	+ 14 225	3 576 124
112	Leadership	921 868	+ 875	922 743
113	Unqual. Teachers	90 631	+ 18 734	109 365
114	Care Supervisors	22 531	- 269	22 262
115	Pastoral Staff	403 996	+ 12 715	416 711
116	Dept. Techs.	129 053	- 1 611	127 442
117	LSA	148 231	- 1 798	146 433
118	IT Techs	80 727	- 956	79 771
120	Science Techs	76 604	- 915	75 689
121	Library Staff	35 190	- 8 414	34 776
122	Student Services	45 561	- 550	45 011
299	Contingency Virement	140 975	- 105 442	35 533

Virement actioned by: J.M.V.Date: 20.5.21
 Authorised
 (Headteacher /
 Business Manager): [Signature]
Date: 25-5-21
 Authorised
 (Governor): 1

Date: _____

The Business Manager must be aware of every Virement