

**Annual Report to Governing Body on Safeguarding Children**

**Date: July 2017**

**Shenfield High School**

**This report is for the period September 2016 to June 2017**

**NB Details of this information are confidential – names and specific circumstances cannot be discussed.**

**Author: Jenny Comerford, Deputy Headteacher: Student Support and Wellbeing.**

**Designated Safeguarding Lead (specialism – Child Sexual Exploitation Champion/WRAP): Jenny Comerford & DJ Barron**

**Designated Safeguarding Lead (specialism – self harming and anxiety issues): Julie Pitkin**

**Designated Safeguarding Lead (specialism –e-safety/CSE Champion): DJ Barron**

**Designated Safeguarding Lead (specialism – behaviour and anti bullying): J Rigg**

**Nominated Safeguarding Governor: Jane Swettenham**

**Summary of Safeguarding Training:**

**Our safeguarding policy and statutory requirements:**

Designated Safeguarding Leads must undertake training consistent with Essex Safeguarding Children Guidelines. Training must be updated every 2 years, and continuously as required. We fulfil these requirements by attending triennially Essex Safeguarding Board network meetings.

Teaching and other staff have training updated every year in the September INSET and catch up/inductions sessions. There have also 4 safeguarding newsletters a year with information about current updates, and further opportunities for online training.

The Headteacher, members of SLT and selected Governors have undertaken Safer Recruitment Training and Accreditation

Those who have completed training must have evidence that training is completed and up to date. When training is completed provide certificate/copies for K. Whordley to keep. If course is not certificated seek evidence form the provider that it has been completed.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Staff** | **Type** | **No.** | **Initial Y/N** | **Provider** | **Refresher Y/N** |
| Designated officer (s) | Statutory DSL | 4 | Y | ECSB | Completed June 2017 |
| Headteacher & 1HR& DHT  | Safer recruitment online | 2 | Y | NSCL | Y |
| Nominated governor | Governor safeguardingTraining. | 1 | y | Governor services | Y |
| Governing body | Safer recruitment | All | Y | JIC | October 2016 |
| Governing body | Update SHS CP training | All |  | JIC | Update training completed 2016 |
| Teaching staff | Update SHS CP training, including PREVENT and also GANGs Awareness and Prevention. | All | Y | JIC | On-going |
| Teaching assistants | Update SHS CP trainingincluding PREVENT and also GANGs Awareness and Prevention. | All | Y | JIC | On-going |
| Mid-day supervisors/catering staff | Update SHS CP trainingincluding PREVENT | All | Y | JIC | On-going |
| Support staff including site team | Update SHS CP training including PREVENT and also GANGs Awareness and Prevention. | All | Y | JIC | On-going |
| invigilators | Update SHS CP training including PREVENT | All | Y  | JIC | On-going |
| Peripatetic(s) | Update SHS CP training including PREVENT | All  | Y  | JIC | On-going |
| Football coaching staff | Update SHS CP training including PREVENT | All  | Y  | JIC | On-going |
| 6th form Peer mentors | Update SHS CP training | 30 | Y | JIC | October 2016 |
| SHS Safeguarding Board | Update training/information on all safeguarding issues | 8 | Y | JIC/JP/DJB/JR/AFT/CR/EP/GD/LJ/KL/SL | Weekly |

**Names of those who have undertaken training in safe recruitment/further training for Governors:**

|  |  |  |
| --- | --- | --- |
|  | **Name** | **Provider of training e.g. NCSL, LA, CWDC, other** |
| **Headteacher and HR manager** | **C.Herman, K.Whordley** | **NCSL** |
| **SLT** | **J.Comerford, R. Drew, T.Taylor, J.Martin, D. Barron, B.Clifford, J.Sands, S.Roberts** | **NSPCC/Virtual School** |
| **Governor** | **L.Hedden, R. O’Hara, Andy Lunn** | **NCSL** |
| **Safeguarding: the Governor’s role** | **Jane Swettenham, Neil Purbrick** | **Gel** |
| **Safeguarding Children for Governors** | **Jane Swettenham** | **ECC** |

**Additional training undertaken by Designated Safeguarding Leads (e.g. Essex Safeguarding Children’s Board courses):**

* CSE – JIC now sits on MACE 2 as education representative for Essex West – meetings are bi-monthly.
* DJB and JIC have updated CSE champions training – June 2017
* JIC attended the Essex Annual CSE network forum.
* JIC attended the ESCB annual conference.
* ESCB CSE training – JR and Georgia Day – July 2017
* JIC also safeguarding Governor for CSS provision for Essex Mid – meetings are termly and specific safeguarding visits are termly.
* ESCB and Essex training/learning from SCR – February 2017.
* Adopted Children and their needs – Nov 2016
* Essex Safeguarding network meetings JIC– October 2016, March 2017 and July 2017.
* Weekly Update bulletin – Andrew Hall – safeguarding consultant and Essex ESCB bulletin and Virtual School bulletin.
* CP conference training – DJB July 2017
* Brentwood Safeguarding forum – Once every half term – chaired by JIC.
* Online Safeguarding training on Hidden Harm – JP October 2016
* Anti-bullying – C.Rayner, and with specific reference to anti-Bullying Ambassadors and also with specific reference to developing a LGBTQ+ strategy - Georgia Day and Oli Wells – June 2017
* JIC has attending CAPI training on how to support children with parents or key members of their family in prison.
* JIC has attended a workshop on Serious Organised Crime, which included training about Human Slavery and Trafficking in February 2017
* JIC attended Local Action group workshop on Hate Crime.
* JIC and DJB will update WRAP training in September 2017.
* Anti-terrorist planning for trips and visits – Claire Helim – July 2017 and JIC will attend update September 2017.
* Jamie Rigg and Georgia Day will be attending a professional’s update on CSE.
* Simon Brooks and Emma Prince have attended ‘Supporting schools to understand risk taking behaviours in adolescents’ and have implemented a programme aimed at Y8 students called Risk Avert, which identifies early indicators of possible harm and the allocates professionals from the Children’s Society to work with individual students.
* Andy Christiani has attended a ‘Train the Trainer’ workshop looking at early identification of eating disorders and support for individual students.
* Lesley Hollingsworth is enrolled on an SRE (Sex and Relationships) course in September, in readiness for the anticipated change in legislation that will affect our policies and procedures in this area.
* Janet Johnson has attended a day of E safety taring due to the number of unsafe social media incidents that we have seen in the lower school.
* Kim Messenger has attended a day’s training about how to respond safely and effectively to sexting incidents – again in response to an increase in these incidents in the past year.
* Jamie Rigg has attended ‘Essential E Safety’ and also he, Emma and Karen Lefteri and one of our volunteers – Aaron Watts have attended an enhanced workshop/training around gang awareness and prevention.
* Linda Jones has attended two Attendance matters workshops and both of us have attended update training on how SIMs can help us with regards safeguarding matters.
* Tony Taylor will be attending a conference that examines the link between the vulnerability of SEND students and safeguarding in July.

**Safeguarding events/training/education for students/parents**

* E safety assemblies – all years.
* Keeping safe outside the home assemblies to Y7 – Y9
* What is and is not consent assemblies to Y9 – Y13
* CSE and online grooming assemblies – all years.
* PREVENT and Extremism awareness raising workshops Y9 – Y13
* Risk Avert Workshop – Y8, followed by small group work and individual work from the Children’s Society
* Healthy Relationships Workshop Y7 – Y11, followed by small group work and individual work from the Children’s Society
* Gang awareness and prevention Y7 – Y10
* Arson and hoax calling (Fire service) y7 – Y9
* Road Awareness workshop Y7
* Safer Driving Y12 – Y13
* CSE small group work – delivered in house. (Y9 – Y11)
* Safeguarding articles in parent newsletters signposting CSE awareness; keeping safe online, mental health support, PREVENT awareness, keeping safe in the holidays.

**Policies and other documents relating to safeguarding**

|  |  |  |
| --- | --- | --- |
| **Policies and/or procedures for Safeguarding** | **Date in place/last reviewed** | **Next review date** |
| **Accessibility Plan** | **March 2016** | **January 2018** |
| **Agency Worker Regulations** | **March 2016** | **March 2019** |
| **Anti-bullying Policy/peer on peer abuse** | **December 2016** | **December 2017** |
| **Anti-fraud and Corruption** | **April 2015**  | **January 2017** |
| **Attendance Policy** | **July 2017** | **July 2018** |
| **Behaviour for Learning policy** | **July 2016** | **July 2017** |
| **Behaviour Principles written statement** | **December 15** | **December 18** |
| **Code of Conduct – staff including Whistleblowing Policy** | **July 2017** | **July 2018** |
| **Confidentiality policy** | **November 2016** | **November 2017** |
| **Critical incident Management Plan** | **March 17** | **March 19** |
| **Disability Equality**  | **March 2017** | **March 2019** |
| **E-Safety** | **July 2017** | **July 2018** |
| **Educational Visits** | **September 2017** | **September 2019** |
| **Equal Opportunities and Community Cohesion** | **April 15** | **April 19** |
| **Equality and Diversity** | **September 14** | **September 17** |
| **Statement on the duty to combat extremism** | **September 2017** | **September 2018** |
| **First Aid & Administering medicines** | **October 2014** | **October 17** |
| **Supporting students with medical conditions** | **November 2016** | **November 2018** |
| **Governor’s Code of Conduct** | **September 16** | **September 17** |
| **Health and Safety**  | **March 2016** | **January 2018** |
| **Guidance for Staff re acceptable use Policy ICT** | **July 2017** | **July 2018** |
| **Student media and IT acceptable use agreement** | **July 2017** | **July 2018** |
| **Log of any incidents of bullying or harassment** | **On- going** | **On-going** |
| **Log of racist incidents** | **On-going** | **On-going** |
| **Local offer (SEN)** | **March 17** | **March 18** |
| **Management of allegations against staff (Safeguarding)** | **July 2017** | **July 2018** |
| **Management of allegations of peer on peer abuse (Anti Bullying Policy)** | **December 16** | **December 17** |
| **Moral Education, Collective worship and Religious education.** | **September 2017** | **September 2019** |
| **Photography at school events** | **December 14** | **September 17** |
| **Pre-Employment Checks procedure** | **December 15** | **December 17** |
| **Recruitment (includes employment of ex-offenders and probation)** | **December 15** | **December 19** |
| **Safeguarding** | **July 2017** | **July 2018** |
| **Safeguarding audit (e.g. ECC tool)** | **July 16** | **July 18** |
| **SEN** | **March 17** | **March 18** |
| **Sex and Relationships** | **December 14** | **December 18** |
| **Single Central Record** | **On -going** | **On-going** |
| **Staff Handbook – guidance on conduct (Staff Concise Guide)** | **July 2017** | **July 2018** |
| **Staff Discipline and Dismissal procedure** | **March 2016** | **March 2018** |
| **Volunteers and visitors – guidance (within Safeguarding policy )** | **July 17** | **July 18** |
| **Unresolved concerns and complaints procedures** | **July 2016** | **September 17** |

**Students monitored by our Safeguarding Team:**

**5 year trend:**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Measure**  | **2012 - 13** | **2013 - 2014** | **2014 – 15**  | **2015 - 2016** | **2016 - 2017** |
| **Number of students monitored** | 178 | 187 | 198 | 360 | 226 |
| **Number of students referred to Social care/police - considered high risk for suffering from Significant Harm** | 25 | 31 | 28 | 44 | 29 |
| **Open CP Plan** | 2 | 2 | 1 | 2 | 0 |
| **Child in Need** | 3 | 3 | 0 | 0 | 6 |
| **LAC/CiC** | 4 | 4 | 2 | 3 | 2 |
| **Number of adopted from care children** | 2 | 2 | 2 | 2 | 3 |
| **Number of service children** | 0 | 0 | 0 | 0 | 0 |

**Number of children/young people monitored by Year group:**



**Number of referrals made to Social care and case not yet closed or moved onto plan (June 2017): 1**

**Categories for referral:**

|  |  |  |
| --- | --- | --- |
|  | **Number** | **Examples of cases – broad outlines** |
| **Physical** | **5** | Being hit, witnessing DV; child being violent to family in home. |
| **Sexual** | **5** | Victim of family sexual assault; allegation of sexual assault against another child. |
| **Emotional** | **0** |  |
| **Neglect** | **7** | Parents unable to secure boundaries in child’s behaviour; extreme persistent absenteeism; child missing, main carer for parent with drug/alcohol misuse or mental health issues;  |
| **e-safety** | **8** | Bullying on social media, sexting, potential online grooming |
| **Sexual assault outside of school** | **4** | Sexual assault by a perpetrator not connected to the school. |

**Number of CP cases arriving with mid-term entrants**

**Report compiled by Jenny Comerford**

**June 2017**