

**Annual Report to Governing Body on Safeguarding Children**

**Date: July 2018**

**Shenfield High School**

**This report is for the period September 2017 to June 2018**

**NB Details of this information are confidential – names and specific circumstances cannot be discussed.**

**Author: Jenny Comerford, Deputy Headteacher: Student Support and Wellbeing.**

**Designated Safeguarding Lead (specialism – Child Sexual Exploitation Champion): Jenny Comerford, DJ Barron & Advanced CSE trained – Jamie Rigg**

**Designated Safeguarding Lead (specialism – self harming and anxiety issues): Julie Pitkin**

**Designated Safeguarding Lead (specialism –e-safety): DJ Barron**

**Designated Safeguarding Lead (specialism – behaviour anti bullying): Jamie Rigg**

**Designated Safeguarding Lead (specialism – WRAP – PREVENT) – Jenny Comerford, DJ Barron, Jamie Rigg**

**Designated Safeguarding Lead (specialism – Domestic Abuse) – Jenny Comerford & Julie Pitkin**

**Nominated Safeguarding Governor: Jane Swettenham**

**Summary of Safeguarding Training:**

**Our safeguarding policy and statutory requirements:**

Designated Safeguarding Leads must undertake training consistent with Essex Safeguarding Children Guidelines. Training must be updated every 2 years, and continuously as required. We fulfil these requirements by attending triennially Essex Safeguarding Board network meetings.

Teaching and other staff have training updated every year in the September INSET and catch up/inductions sessions. There have also been 4 safeguarding newsletters with information about current updates, and further opportunities for online training.

The Headteacher, members of SLT and selected Governors remain Safer Recruitment Training and Accredited.

Those who have completed training must have evidence that training is completed and up to date. When training is completed provide certificate/copies for K. Whordley to keep. If course is not certificated seek evidence form the provider that it has been completed.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Staff** | **Type** | **No.** | **Initial Y/N** | **Provider** | **Refresher Y/N** |
| Designated officer (s) | Statutory DSL | 4 | Y | ECSB | Y |
| Headteacher & HR  & all of SLT | Safer recruitment online | 2 | Y | NSCL | Y |
| Nominated governor | Governor safeguarding  Training. | 1 | y | Governor services | Y |
| Governing body | Update SHS CP training | All |  | JCO | Update training completed 2017 |
| Teaching staff | Update SHS CP training.  Safeguarding CPD portfolios completed.  & LGBTQ+ whole staff training. | All | Y | JCO – NB analysis has led topics of safeguarding newsletters | On-going |
| Mid-day supervisors/catering staff/cleaning staff | Update SHS CP training | All | Y | JCO | On-going |
| Support staff including site team | Update SHS CP training  & LGBTQ+ whole staff training. | All | Y | JCO | On-going |
| invigilators | Update SHS CP training | All | Y | JCO | On-going |
| Peripatetic(s) | Update SHS CP training | All | Y | JCO | On-going |
| Football coaching staff | Update SHS CP training | All | Y | JCO | On-going |
| 6th form Peer mentors | Update SHS CP training | 30 | Y | JCO | October 2017 |
| SHS Safeguarding Board | Update training/information on all safeguarding issues | 13 | Y | JCO, JPI, JRI, DBA, ACO, XJE, XKM, XSM, XGD, XCR, XKL, XLJ, ZSL | Weekly |

**Names of those who have undertaken training in safe recruitment/further training for Governors:**

|  |  |  |
| --- | --- | --- |
|  | **Name** | **Provider of training e.g. NCSL, LA, CWDC, other** |
| **Headteacher and HR manager** | **C.Herman, K.Whordley** | **NCSL** |
| **SLT** | **J.Comerford, R. Drew, A.Cooke, T.Taylor, J.Martin, D. Barron, B.Clifford, J.Sands, S.Roberts** | **NSPCC/Virtual School** |
| **Governor** | **L.Hedden.** | **NCSL** |
| **Safeguarding: the Governor’s role** | **Jane Swettenham, Neil Purbrick** | **Gel** |
| **Safeguarding Children for Governors** | **Jane Swettenham** | **ECC** |
| **Safeguarding Children (Online from SG consultancy)** | **Jane Swettenham, Leanne Hedden, Jenny Comerford** | **Andrew Hall** |
| **Looked after children** | **Jane Swettenham, Neil Purbrick** | **Gel** |
| **Looked after children** | **Jenny Comerford** | **Bexley, Havering, Essex** |

**Additional training undertaken by Designated Safeguarding Leads (e.g. Essex Safeguarding Children’s Board courses):**

* DJB and JCO have attended CSE champions Forums – September 17 & February 18
* DJB and JCO have attended Child exploitation conference March 18
* JCO and JPI attended Enhanced awareness training – Domestic abuse May 18
* JCO has attended LAC designated teacher training – Bexley Sept 17, Havering Jan 18 and Essex June 18
* JCO attended the ESCB annual conference. April 18
* ESCB Advanced CSE training – JR May 18
* JCO also safeguarding Governor for CSS provision for Essex Mid – meetings are termly and specific safeguarding visits are termly.
* Essex Safeguarding network meetings JCO, JPI, DBA & JRI – October 2017, March 2018 and June 2018.
* Weekly Update bulletin – Andrew Hall – safeguarding consultant and Essex ESCB bulletin and Virtual School bulletin.
* CSE awareness ESCB – XKM
* Suicide grief management – JCO, ZSL and XKM
* CiN conference training and actual meeting attendance – XKM, XJE, XGD, JPI, JCO and XSM
* Mental Health First Aid – XJE, XGD, ZSL, XAW
* CP conference training – GD Nov 2017
* Brentwood Safeguarding forum – Once every half term – chaired by JCO.
* JCO, JRI and DJB updated WRAP training in September 2017.
* Anti-terrorist planning for trips and visits –JCO attended update September 2017.
* Risk Avert training – XKM Sept 17
* Lesley Hollingsworth SRE (Sex and Relationships) September 17.
* Linda Jones and Clare Fearn have attended two Attendance matters workshops.
* CSS positive referral panel – JRI March 18
* EVC training – DBA – Feb 2018
* First Aid at work – XKL, XCD, ATA, DBA, XMH
* Administering medications in school June 2018 – XCD and XKL
* Diabetes specific – XKL, XMH
* ESCB Safeguarding assembly – ZSL – June 2018
* Level 2 safeguarding – ZSL April 2018

**Safeguarding events/training/education for students/parents**

* How we do safeguarding at SHS – all years
* E safety assemblies – all years.
* Attendance matters – all years
* Gaming Addiction – Y9 & y10
* Sexting – Y7 and Y8
* Risk Avert Workshop – Y8, followed by small group work and individual work from the Children’s Society
* Free2B – raising self-esteem & body image – targeted small group work Y7
* Go Girls – self-esteem - targeted small group work Y7 and y10
* Goodman project – making the right choices as a young man - targeted small group work Y8 and Y9
* Barnardo’s – Risk taking girls - targeted small group work Y7 & y8
* Anti - stress workshop - targeted small group work Y11, 12 & 13
* Fire safety (Fire service) y7 – Y8
* Road Awareness workshop Y7
* ‘Dead End’ – new driver safety y11
* Safer Driving Y12 – Y13
* Chelsea’s choice – CSE awareness – Whole year group – Y9 and Y10
* Two Johns – E safety awareness Y7 and Y8
* Safeguarding articles in parent newsletters signposting; Information about spotting signs and symptoms of belonging to gangs, county lines, mental health and wellbeing apps and websites recommended, social media use – focus on live streaming, advice on buying ‘SART toys’, attendance matters, CSE and explanation of ‘Chelsea’s Choice’, anti-radicalisation, medication information. In addition, DBA writes e safety newsletters and VLOG/live streams about e safety matters, which are distributed via our Twitter link.

**Policies and other documents relating to safeguarding**

|  |  |  |
| --- | --- | --- |
| **Policies and/or procedures for Safeguarding** | **Date in place/last reviewed** | **Next review date** |
| **Agency Worker Regulations** | **March 2016** | **March 2019** |
| **Anti-bullying Policy/peer on peer abuse** | **July 18** | **Mar 19** |
| **Anti-fraud and Corruption** | **Dec 17** | **Oct 18** |
| **Attendance Policy** | **July 2017** | **Sept 2018** |
| **Behaviour for Learning policy** | **July 2018** | **Sept 19** |
| **Behaviour Principles written statement** | **December 15** | **December 18** |
| **Code of Conduct – staff including Whistleblowing Policy** | **July 2017** | **Sept 2018** |
| **Confidentiality policy** | **Dec 17** | **Oct 18** |
| **Critical incident Management Plan** | **March 17** | **March 19** |
| **Data protection** | **May 18** | **Jan 19** |
| **Disability Equality** | **Dec 2017** | **Oct 20** |
| **Drugs Policy** | **Dec 17** | **Oct 20** |
| **E-Safety** | **Dec 2017** | **Dec 2018** |
| **Educational Visits** | **July 18** | **July 20** |
| **Equal Opportunities and Community Cohesion** | **April 15** | **April 19** |
| **Equality and Diversity Objectives** | **September 15** | **September 18** |
| **Statement on the duty to combat extremism** | **September 2017** | **September 2018** |
| **First Aid** | **Dec 17** | **October 20** |
| **Supporting students with medical conditions** | **Dec 17** | **November 2018** |
| **Governor’s Code of Conduct** | **September 17** | **June 19** |
| **Health and Safety** | **March 2016** | **January 2018** |
| **Guidance for Staff re acceptable use Policy ICT** | **July 2017** | **Sep 2018** |
| **Student media and IT acceptable use agreement** | **July 2017** | **Sep 2018** |
| **Log of any incidents of bullying or harassment** | **On- going** | **On-going** |
| **Log of racist incidents** | **On-going** | **On-going** |
| **Local offer (SEN)** | **Dec 17** | **Oct 18** |
| **Lockdown Policy** | **Mar 18** | **Mar 19** |
| **Management of allegations against staff (Safeguarding)** | **June 18** | **Sept 18 2018** |
| **Management of allegations of peer on peer abuse (Anti Bullying Policy)** | **July 18** | **Mar 19** |
| **Moral Education, Collective worship and Religious education.** | **Dec 2017** | **September 2018** |
| **Photography at school events** | **December 17** | **Oct 19** |
| **Recruitment (includes employment of ex-offenders and probation)** | **July 18** | **July 22** |
| **Register of students’ attendance at school** | **ongoing** |  |
| **Safeguarding and Child Protection** | **June 18** | **Sept 2018** |
| **Safeguarding audit (e.g. ECC tool)** | **May 18** | **July 20** |
| **SEN** | **Dec 17** | **Oct 18** |
| **Sex and Relationships** | **December 14** | **December 18** |
| **Single Central Record** | **On -going** | **On-going** |
| **Staff Handbook – guidance on conduct (Staff Concise Guide)** | **Sept 2017** | **Sep 2018** |
| **Staff Discipline and Dismissal procedure** | **July 18** | **July 20** |
| **Volunteers and visitors – guidance (within Safeguarding policy )** | **June 18** | **Sep 18** |
| **Unresolved concerns and complaints procedures** | **Dec 17** | **Oct 20** |

**Students monitored by our Safeguarding Team:**

**5 year trend:**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Measure** | **2013 - 2014** | **2014 – 15** | **2015 - 2016** | **2016 - 2017** | **2017 - 2018** |
| **Number of students monitored** | 187 | 198 | 360 | 226 | 255 |
| **Number of students referred to Social care/police - considered high risk for suffering from Significant Harm** | 31 | 28 | 44 | 29 | 32 |
| **Open CP Plan** | 2 | 1 | 2 | 0 | 1 |
| **Child in Need** | 3 | 0 | 0 | 6 | 3 |
| **LAC/CiC** | 4 | 2 | 3 | 2 | 2 |
| **Number of adopted from care children** | 2 | 2 | 2 | 3 | 2 |
| **Number of service children** | 0 | 0 | 0 | 0 | 0 |

**Number of referrals made to Social care and case not yet closed or moved onto plan (June 2018):**

**Categories for referral:**

|  |  |  |
| --- | --- | --- |
|  | **Number** | **Examples of cases – broad outlines** |
| **Early concern noted but not CP** | **6** | Staff have noticed student is isolated but has not made a disclosure |
| **Primary or old school concern, but no new concern here** | **31** |  |
| **Physical** | **5** | Being hit, witnessing DV; child being violent to family in home. |
| **Sexual** | **3** | Victim of family sexual assault; allegation of sexual assault against another child. |
| **Emotional** | **3** | Very low self-esteem clearly emanating from relationship with parent. |
| **Neglect** | **10** | Parents unable to secure boundaries in child’s behaviour; extreme persistent absenteeism; child missing, main carer for parent with drug/alcohol misuse or mental health issues; |
| **e-safety** | **6** | Bullying on social media, sexting, potential online grooming |
| **Peer on peer** | **1** | Sexual harassment |
| **Gangs/drugs** | **7** | Expresses gang ideation, known to ‘hang around’ in known hotspot, identified ASB outside school, possession of drugs in school. |
| **Domestic abuse** | **7** | Witnesses of DV |
| **radicalisation** | **0** |  |
| **CSE** | **1** |  |
| **FGM** | **0** |  |
| **Honour based abuse** | **0** |  |

**Report compiled by Jenny Comerford**

**June 2018**