**Cleaning Tender – Key dates**

July 3rd - Finalise specification and shortlist notices of interest down to maximum of six. *Litmus\SR*

July 11th - Site visit and meet shortlisted companies. *Litmus/SR/VW*

Aug 10th - Deadline for companies to submit tenders. Litmus utilise a secure electronic tender management system to ensure regularity.

Aug 29th - Litmus present the tenders and shortlist to three max. *Litmus\SR\VW\Governor*

Sept 5th - Presentations from top three shortlisted companies (3-4 hour process). *Litmus\SR\VW\Governor*

Sept 24th - Contract awarded

Oct 22nd - Contract commences