**Gifts, Legacies, Bequests and Hospitality**

Trustees may not accept any gift or legacy from a person intended to benefit from their services within the context of the business of the academy, or from any relative of theirs, without the prior agreement from the Chair of Governors. If the Chair of Governors is the one requiring agreement, then this will be received from the Vice Chair plus one other governor, (or Headteacher). Trustees may not give any gift to someone from whom they expect to receive any favour in their official capacity as a trustee of the academy.

Hospitality offered to a trustee in their official capacity should only be accepted if that is part of a genuine business activity. Any such hospitality above a value of £30 should be properly notified and recorded by the Chair of Governors, Headteacher or Business Manager.

Trustees should always consider any particular sensitivities around accepting hospitality from an organisation that may be affected by decisions being taken by the Governing Body

Whilst trustees may accept gifts of token value, any item with a value above £30 needs to be notified to and recorded by the Chair of Governors, Headteacher or Business Manager.