**Narrative for cashflow report to end JAN 2019**

The Jan re-forecast has taken place. This involved matching the Sept-Dec forecast figures to the actuals and then re-forecasting the remaining expected expenditure over the remaining months.

The report includes all tabs of the Excel workbook which are:

* **Forecast Current** **(JAN)–** this is where we forecast the cashflow for the year. This page is updated in Jan and April to reflect revised cashflow patterns throughout the year.
* **Actuals** – This shows actual income and expenditure compared to forecast for each month.
* **Notes (JAN)**– this shows the breakdown of categories and how\why we have forecast the way we have. This is mainly operational and used by Dawn and myself but I’ve left it in for reference in-case it was of interest.

The archive tabs for the forecast and notes as of SEPT are also there for reference. Again, these are mainly for operational use.

There are currently no anticipated cashflow issues this year. April is now forecast a bit lower than it was, but is still over £400k.