

**SHENFIELD HIGH SCHOOL
VIREMENT APPROVAL FORM**

Reason for Virement:

Roll FORWARD BALANCES FROM 21/22 → 22/23

Cost Centre Number	Cost Centre Description	Original Budget	*Increase /Decrease (£)	New Budget
304A	MUSIC PROO	0	1 925	1 925
342	PASTORAL - 6TH FARM	0	150	150
354	PUPIL PREMIUM	36 855	26 131	62 986
351	BURSAHM	2 368	25 550	27 918
351	BURSAHM	25 550	2 368	27 918
354A				
367	D. OF E	0	422	422
509	JACK PITCHER	0	2 694	2 694
AGP 0202	ASSTO SINKING FUNDS	0	125 000	125 000
SQ 150	SCHOOL GAMES	0	2 299	2 299
TR 903	YR 11 PROM	0	3 030	3 030
TR 916	SPORTS CAMP	0	7 944	7 944
TR 935	GRW FA KARFA	0	(139)	(139)
204	C/F Revenue	68,360	(68,360)	0
203	B/F Unresinded	(354,439)	(52,080)	(406,519)
AGP202	ASSTO SINKING FUNDS	125,000	20,000	145,000
299	CONTINGENCY	468,664	(71,384)	397,280

Virement actioned by: _____

Date: _____

Authorised
(Headteacher /

Business Manager): _____

Date: _____

Authorised
(Governor): _____

Date: _____

The Business Manager must be aware of every Virement

- £10000 - Headteacher or Business Manager to authorise
- £10001 - £35000 - Virements to be referred to the Chair of the Resources Committee for authorisation
- £35000+ - To be referred to the Resources Committee
- All virements, including increases to income, are to be formally recorded
- All virements must be reported to the Resources Committee and FGB.