REF NO V3

SHENFIELD HIGH SCHOOL VIREMENT APPROVAL FORM

	Moone				

	Cost Centre Number	Cost Centre Description	Original Budget	*Increase /Decrease (£)	New Budget
	200 201	ESTA income	(9,091,961) (101,200) 397,280	(46,455) (27,886) 74,255	(9,138,416 (129,000)
	299	LEA income Confingency	397,280	74,255	471,535
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		and the state of t			
	tioned by:		Date		
Authorised Headteache Business Ma	er / anager):		Date		
Authorised					

The Business Manager must be aware of every Virement

• £10000 - Headteacher or Business Manager to authorise

(Governor):

• £10001 - £35000 - Virements to be referred to the Chair of the Resources Committee for authorisation

Date: ____

- £35000+ To be referred to the Resources Committee
- · All virements, including increases to income, are to be formally recorded
- All virements must be reported to the Resources Committee and FGB.