

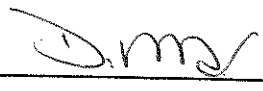

**SHENFIELD HIGH SCHOOL  
VIREMENT APPROVAL FORM**

Reason for Virement:

Roll Forward Balances From 19/20 → 20/21

Cost Centre Number	Cost Centre Description	Original Budget	*Increase /Decrease (£)	New Budget
303A	DEANA PRODS	0	+ 2404	2404
304A	MUSIC PRODS	0	+ 1559	1559
354	PUPIL PREMIUM	17000	+ 2616	19616
354A	P/PREM CORR-UP	3000	+ 6543	9543
367	D OF E	0	+ 1061	1061
509	JACK PETCHER	0	+ 2636	2636

\*Please write in BLACK where values Increase, and in RED where values Decrease

Virement actioned by: Date: 14.9.20
 Authorised  
 (Headteacher /  
 Business Manager): 
Date: 15-9-20
 Authorised  
 (Governor): \_\_\_\_\_

Date: \_\_\_\_\_

**The Business Manager must be aware of every Virement**

- 0 - £10000 - Headteacher or Business Manager to authorise
- £10001 - £35000 - Virements to be referred to the Chair of the Resources Committee for authorisation
- £35000+ - To be referred to the Resources Committee
- All virements, including increases to income, are to be formally recorded
- All virements over £5,000 must be reported to the Resources Committee at the next meeting

**SHENFIELD HIGH SCHOOL  
VIREMENT APPROVAL FORM**

Reason for Virement:

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Cost Centre Number	Cost Centre Description	Original Budget	*Increase /Decrease (£)	New Budget
512	PROG MAINT.	50	+ 78	128
552	STAFF FUND	500	+ 106	606
AGP0202	ARTIFICIAL PITCH	0	+ 105 000	105 000
SFLAC	SINKING FUND LOWESS AFBOR COUNCIL	2345	+ 2976	5321
SG150	SCHOOL GAMES	250	+ 11 617	11 867
SG151	SPORTINATE	0	+ 7	7

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Virement actioned by: D. M. J.Date: 14.9.20
 Authorised  
 (Headteacher /  
 Business Manager): [Signature]
Date: 15-9-20
 Authorised  
 (Governor): \_\_\_\_\_

Date: \_\_\_\_\_

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## SHENFIELD HIGH SCHOOL VIREMENT APPROVAL FORM

Reason for Virement:

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Cost Centre Number	Cost Centre Description	Original Budget	*Increase /Decrease (£)	New Budget
TR 903	42 11 Plom	0	+ 1910	1910
TR 916	SPORTS Camp	0	+ 11872	11872
<del>203</del>	<del>B/F UNRGST</del>	<del>+ 52569</del>	<del>+ 222661</del>	<del>275230</del>
<del>299</del>	<del>Contingency</del>	<del>9746</del>	<del>+ 7276</del>	<del>8222</del>
203	B/F UNRGST	- 52 569	- 200, 661	- 253, 422
299	CONTINGENCY	9,746	+ 50,468	60,214

150385  
150385

\*Please write in BLACK where values Increase, and in RED where values Decrease

Virement actioned by: Date: 14.9.20Authorised  
(Headteacher /  
Business Manager): Date: 15-9-20Authorised  
(Governor): \_\_\_\_\_

Date: \_\_\_\_\_

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