SHENFIELD HIGH SCHOOL VIREMENT APPROVAL FORM

Reason for Virement:

	MZZULLA	NG FOR STAFF	THE CHANK	Re e m	CREASING			
	ALLOCA	TIONS TO BUR	GETS WITH	1 KNOWN S	HORTFALLS			
				V-/				
	Cost Centre Number	Cost Centre Description	Ledger Code	Original Budget	*Increase /Decrease (£)	New Budge		
	101	Admin Staff		396060	+ 50800	446860		
	114	Cover Supervisors		33142	~ (0100	23042		
	116	Dept Techs.		135 650	- 4500	131153		
	118	IT Techs		104731	~ 46500	58231		
	12-	Science Tech).		7=585	+ 250	7=835		
	121	ripar 2pt		21225	+ 35	21255		
*Please write in BLACK where values Increase, and in RED where values Decrease Virement actioned by: Date:								
(H∈	Authorised (Headteacher / Pusiness Manager): Date: 10/2/17							
	thorised overnor):	· ·		Date:				

- The Business Manager must be aware of every Virement
- 0 £10000 Headteacher or Business Manager to authorise
- £10001 £35000 Virements to be referred to the Chair of the Finance and Premises Committee for authorisation
- £35000+ To be referred to the Finance and Premises Committee
- All virements, including increases to income, are to be formally recorded
- All virements over £5,000 must be reported to the Finance and Premises Committee at the next meeting

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Cost Centre Number	Cost Centre Description	Ledger Code	Original Budget	*Increase /Decrease (£)	New Bud
122	Student Serus.	33003 -	->	+ 60.	33063
108	Teachas	4	2865948	- 24000	28419
113	いしの		7(8)	+ 1000	7218
(12_	Leadership.	·	629214	- 19000	6162
(5)	other 21st cont		162472	+ 9800	1722
346	100 111 0	ì	4		
UT 6	Post-fel 6th Fern	4	640	+ 400	104
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Cost Centre Number	Cost Centre Description	Ledger Code	Original Budget	*Increase /Decrease (£)	New Budget				
348	BWD Delivery		10 750	+ 5000	15750				
365	Chicke School		1538	+ 650	2188				
562	Catering - other		3500	+ 4000	7500				
544	COME VIEW		1502	+ 423	1 937				
299	Continues		20053	+ 31677	51730				
Please write in BI	Please Write in BLACK where values Increase, and in DED where values Decrees								
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9//// 10 2 - 17									
rement actioned by:									
Authorised									
leadteacher / AM									
usiness Manager): Date: 10/2/17									
	CA .								
Authorised									
Governor):			Date;						
Date:									
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